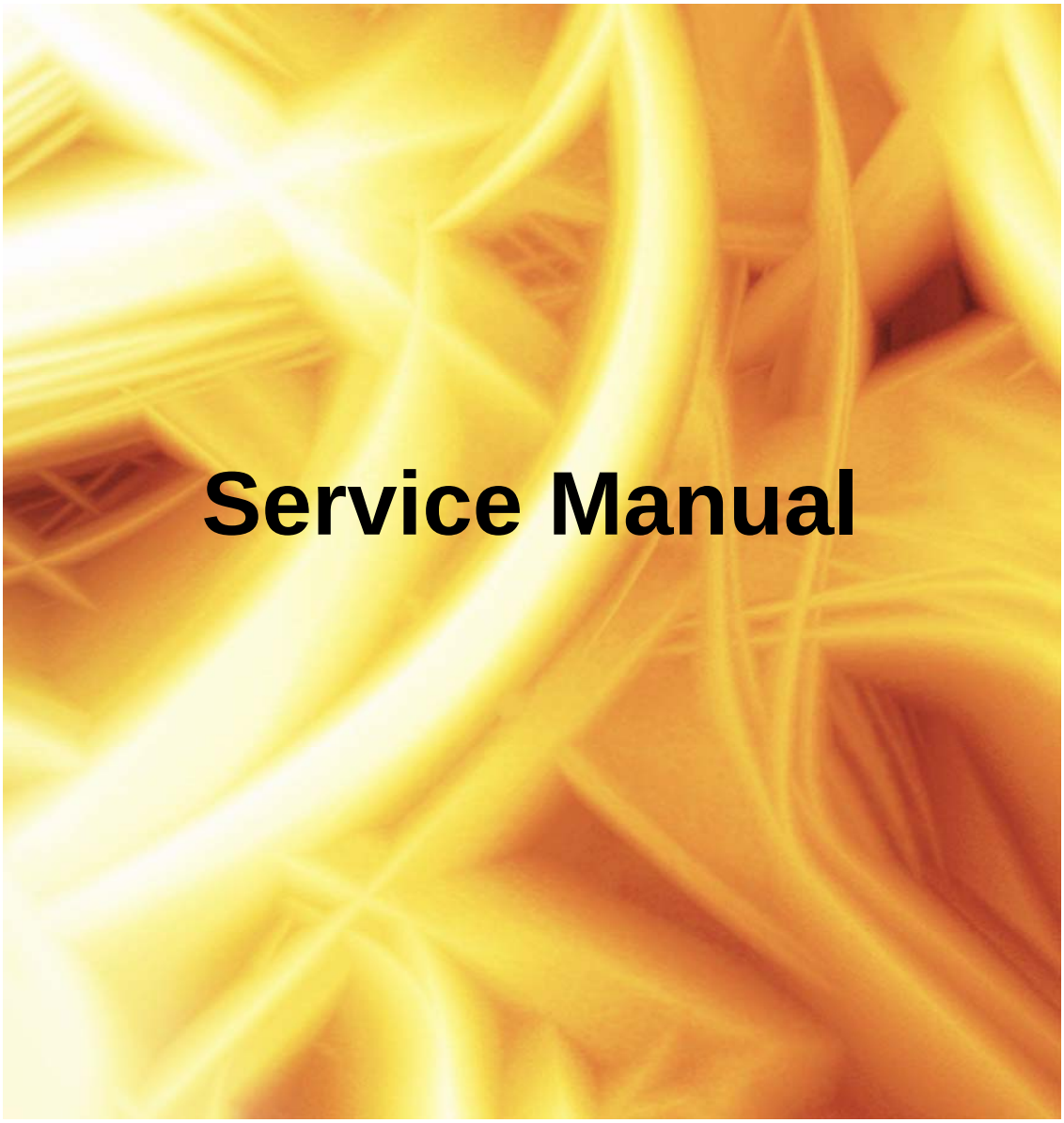
CHINA KNITTING China International Knitting Trade



Service Manual

26-28 August 2008
Shanghai New International Expo Centre
Shanghai, China

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1. Useful Contacts

1.1 Sponsor

China National Textile & Apparel Council (CNTAC)

Address: No.12, East Chang An Street, Beijing 100742, China

1.2 Organizers

1.2.1 China Knitting Industrial Association (CKIA)

Address: Room 265, East Chang An Street, Beijing 100742, China

Tel: +86 10 85229455 85229670

Fax: +86 10 85229455

Contact: Ms. Ou Peng

E-mail: ckia@163.com

1.2.2 The Sub-Council of Textile Industry, CCPIT

Address: Room 450, No.12, East Chang An Street, Beijing 100742, China

Tel: +86 10 85229436 85229098

Fax: +86 10 85229059

Contact: Ms. Joy JIN Mr. Chen Bo

E-mail: chinaknitting@ccpittex.com

1.3 Official Contractor

Uniplan (Shanghai) CO.,LTD

Address: NO.218 Xi Zang Nan Road,Shanghai, China

Contact: Ms. Shen Jinying Ms. Shi Fengyuan

Tel: +86 21 5405 2000

Fax: +86 21 5405 2290

1.4 Official Freight Forwarder

Sinotrans Eastern Company Limited Jinling Branch

Address: Room 705, NO.85, Ou Yang Road,Shanghai, China

Contact: Mr. Li Jiong

Tel: +86 21 65073355-8508/8507 65750086

Fax: +86 21 10 65214083

1.5 Official Travel Agent

Shanghai Welltone Events Organizing Services

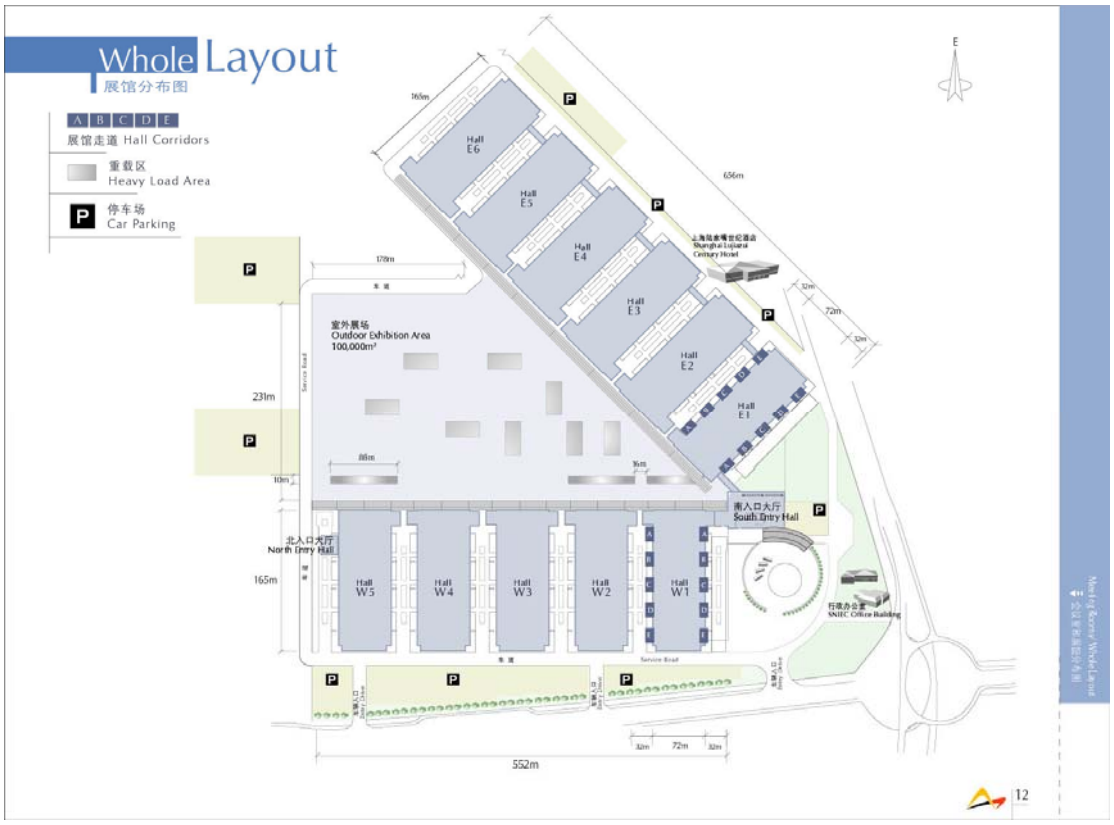
Address: Room 901, No.3 Building, Donghai Plaza, No. 1486 Nanjing Road (West), Shanghai, China

Contact: Ms. Wei Wei Ms. Qin Min

Tel: +86 21 6247 0160 6279 4994

Fax: +86 21 62474030

2. Hall Plan of Shanghai New International Expo Centre (SNIEC)



W1-W5, E1-E4: China International Trade Fair for Hometextiles and Accessories

E5: China International Knitting Trade Fair

3. Notes for Exhibitors

3.1 Move-in & Move-out

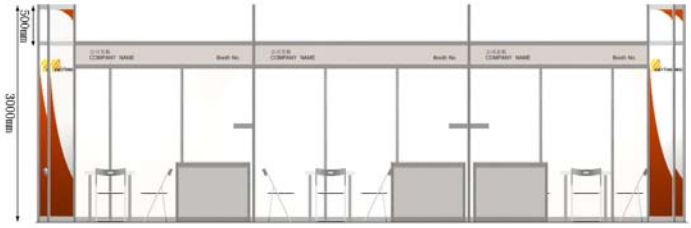
Build Up	24th, Aug. 2008 (Sunday)	08:30-22:00 For raw space exhibitors only
	25th, Aug. 2008 (Monday)	08:00-22:00 For raw space exhibitors only
		12:00-22:00 For standard booth exhibitors
Dismantle & Clearance	28th, Aug. 2008 (Thursday)	17:00-24:00

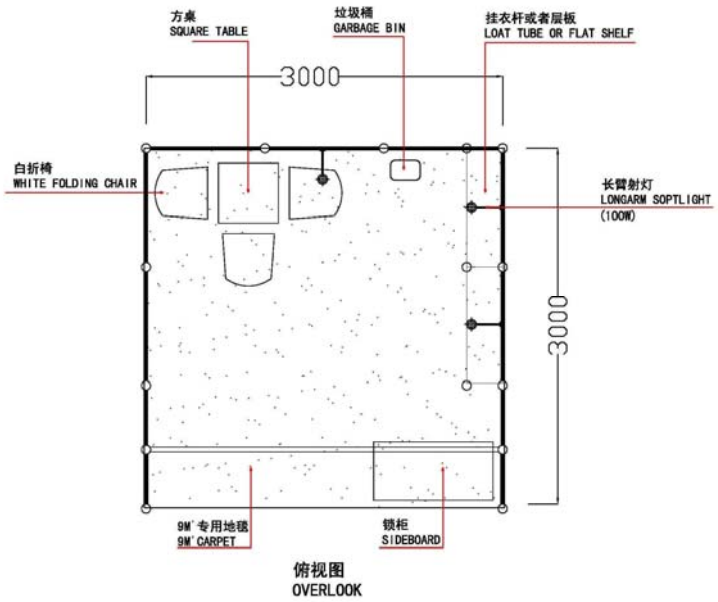
3.2 Opening Hours

26-27th, Aug. 2008 (Tuesday-Wednesday)	08:30 entry for exhibitors 09:00 entry for visitors 17:30 close time for visitor registration 18:00 close
28th, Aug. 2008 (Thursday)	08:30 entry for exhibitors 09:00 entry for visitors 17:00 dismantle & clearance

3.3 Standard Shell Scheme Booth

3.3.1 Illustration





3.3.2 Standard Shell Scheme Booth Furniture

- Facial board with company name and booth No. both Chinese and English
- Wall to wall carpet
- Wall paneling: 3 sets of partition panels (one back wall and two side walls), 2.5m high
- 3 spotlights (100W)
- 2 shelves (1m wide) or hanging bars (1m wide)
- 1 lockable cupboard
- 1 table and 3 chairs
- 1 dustbin
- 1 power outlet
- Booth cleaning

3.3.3 Furniture For Various Space

Item	$9m^2$	$18m^2$	$27m^2$
Table	1	2	3
Chair	3	6	9
Lockable Cupboard	1	2	3
Dustbin	1	2	3
Shelf or Hanging bars	2	4	6
Sportlight	3	6	9

Form 1 SELECTION OF FURNITURE FOR STANDARD BOOTH

Deadline: 1st, Aug. 2008

We provide 2 shelves or hanging bars (total No. can not exceed 2) and a power outlet (5A/220V) for standard booth, please tick the pane below and reply to the official contractor before 1st, Aug. 2008, you have to pay if altered on site. (Note: contractor will install shelves without power outlet if doesn't receive your reply).

□ Shelves Amount __

□ Hanging bars Amount __

□ Power outlet

Company Name:	
Booth No.:	
Contact:	Tel:
Fax:	Date

Please fax the form to Official Contractor

Contact: Ms. Shen Jinying Ms. Shi Fengyuan

Tel: +86 21 54052000

Fax: +86 21 54052290

3.4 Transportation for Exhibits

Form 2 TRANSPORTATION FOR EXHIBITS

Deadline: 10th, Aug. 2008

Company Name:	
Address:	
Post Code:	
Tel:	Fax:
Product Name:	Transportation ways:
Amount:	Weight:
Size:	
Remark:	
Contact:	Date:

Fill in the form and fax to the official freight forwarder.

International expo transportation department

Sinotrans Eastern Company Limited Jinling Branch

Tel: +86 21 65750086 65073355-8508

Fax: +86 21 65214083

3.5 Exhibitor Badge

Exhibitor badge will be provided as follows:

Exhibition space (sqm)	9	18	27	36	54	72	Above 72
Badges	3	5	7	8	10	12	15

Please contact the organizer if extra badge needed.

3.6 Visitor Invitation

The organizer will provide visitor invitation to exhibitors for inviting your client to visit your booth and have business conversation during the fair, please fill the form below to fetch the invitation.

Company Name:	
Invitation amount:	
Address:	
Post Code:	Tel:
Contact:	Booth number:

Please fax to the organizer

The Sub-Council of Textile Industry, CCPIT

Contact: Ms. Joy JIN

Tel: +86 10 85229436

Fax: +86 10 85229059

3.7 Advertising

Form 3 ADVERTISING IN CATALOGUE

Deadline: 1st, Aug. 2008

Company in English_____

in Chinese_____

Address:_____

Country:_____Tel:_____

Post Code:_____Fax:_____

Contact:_____Email:_____

Services/Products/brief introduction (about 300 words) _____

_____

Front inside cover	□ USD $ 450 ×1
Back inside cover	□USD $ 450 ×1
Inside page	□USD $ 375 ×__

Net size: 130mm (wide) ×210mm (height)

Gross size: 136mm (wide) ×216mm (height)

Please Note:

- **Please pay the cost of advertisement to:**

  Bank: Beijing Wanda Sub-Branch of China CITIC Bank B.Wanda Plaza

  Account number: 7112410182600011764

  Account holder: The Sub-Council of Textile Industry, CCPIT

  Account type: USD account

- **Please provide the disk of advertisement with color sample and location illustration and address to:**

  Mr. Chen Bo

  Add: Room 450, East Chang An Street, Beijing, China

  P.C.:100742

  Tel: +86 10 85229098 85229436

  Fax: +86 10 85229059

  Email: chenbo@ccpittex.com

- **Please make copy for your own record**

4. Service

4.1 Hotel Reservation

Form 5 HOTEL RESERVATION

Deadline: 15th, Jul. 2008

☐ **OPTION 1** **Tong Mao Hotel (Four Star)**

Address: No.357, Songlin Rd.Pudong, Shanghai

Tel: +86 (0) 21-58300000

Fax: +86 (0) 21-58352340

Website: www.telehotel.com.cn

The double standard: RMB: 680 / Night, inclusive of two breakfast

☐ **OPTION 2** **Best Western Pudong Sun Hotel (Four Star)**

Address: No.55, Huan Long Road, Pudong, ShangHai

Tel: +86 (0) 21-58815588

Fax: +86 (0) 21-58816868

Website: www.shjthotel.com

The double standard: RMB: 560 / Night, inclusive of two breakfast

☐ **OPTION 3** **Poyal Parklane International Hotel (Four Star):**

Address: No.2991, Gaoke Road(w), Pudong New Area Shanghai

Tel: +86 (0) 21-50619999

Fax: +86 (0) 21-58919333

Website: www.royalgroup.com.cn

The double standard:RMB: 500 / Night, inclusive of two breakfast

☐ **OPTION 4** **City View Hotel (Four Star) :**

Address: No.2333 Pudong Dadao, Shanghai

Tel: +86 (0) 21-51302333

Fax: +86 (0) 21-51302345

Website: www.jingyuan_onlinel.com

The double standard: RMB: 400 / Night, inclusive of two breakfast

We will reserve room (s) for the following person (s) in _____ Hotel.

Guest Name	Number of rooms	Type of rooms	Check in Date	Check out Date

REMARK：

1. Please send this form to us before Jul.15,2008, in order to book your hotel.
2. The hotel reservation will be kept until 18:00 p.m. on the first check-in day, otherwise it will be cancelled automatically. If you will late check – in, please contact us 24 hours before by e-mail or written fax.
3. Check – in time is 14:00, check – out time is before 12:00.
4. Please pay the room fare to the hotel front desk directly.
5. After you receive our hotel confirmation form, please send by fax your credit card number, signature and validity date to our company, if the room is no-show, the hotel will charge you one night room fare.

Company:		
Country & City:		
Person in charge:		SIGNATURE & DATE
Email:		
Tel:	Fax:	

Company: Shanghai welltone Events Organizing Services

Address: 901 No.3 Bld, Donghai Plaza,No.1486 Nanjing Road(West), Shanghai, China

Tel: +86 21-62470160 62794994

Fax: +86 21-62474030

Email: guyujun@welltonevent.com

Contact: Ms. Gu Yujun

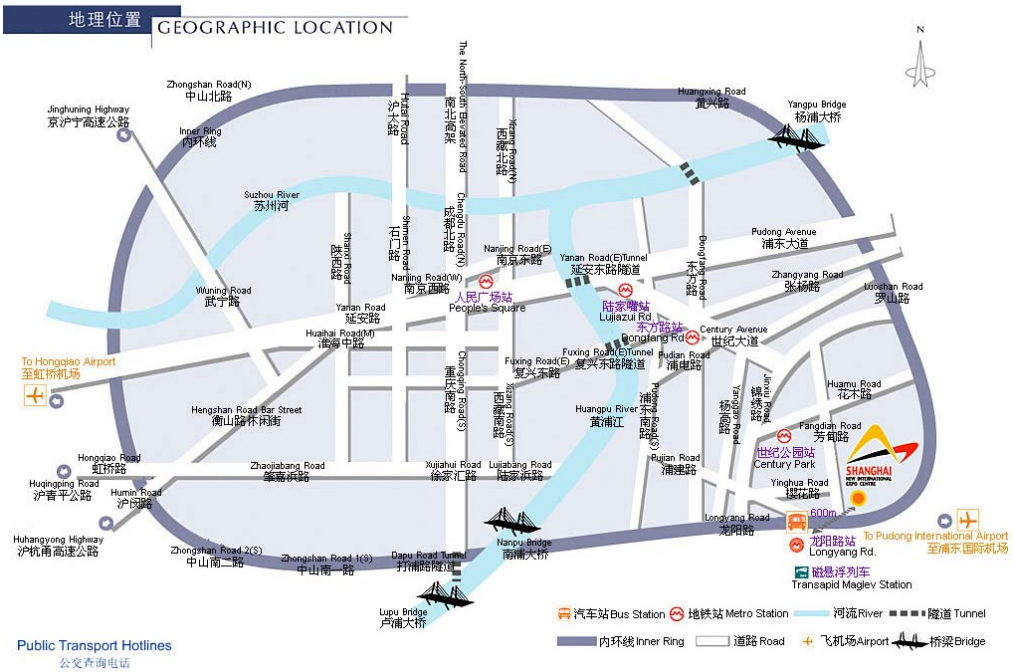
4.2 Transportation

Shanghai New International Expo Centre (SNIEC)

Address: No.2345 Long Yang Road, Pudong Area, Shanghai, China

Tel: +86 21 28906666

Fax: +86 21 28906777



PLANE

30mins from Pudong International airport to SNIEC by taxi

40mins from Hongqiao International airport by taxi

BUS LINES VIA SNIEC

BUS NO.983: Lujiazui-SNIEC

BUS DA QIAO NO.5: Fudan University-Zhangjiang High-Tech Park

BUS DA QIAO NO.6: Shanghai jiaotong University (Xu Jia Hui Area)-Zhangjiang High-Tech Park

FANG CHUAN LINE: Fangxie Road-Pudong International Airport

SHEN JIANG LINE: Changyi Road-Sifan Residence

AIRPORT LINE NO.3: Renaissance Yangtze Shanghai Hotel-Pudong International Airport

BUS NO.989: Heqing-Rushan Road

DONG CHUAN LINE: Chuansha-Dongchang Road

AIRPORT LINE NO.6: Zhongshan Park-Pudong International Airport

BUS NO.602: Gaoqiao Zhen- SNIEC

- **MAIN METRO LINES**

Metro Line 1: Xin Zhuang Rd.-Gongfu Xincun

Metro Line 2: Zhongshan Park-Zhangjiang Hightech Area

Pearl Line 3: Shanghai South Railway Station-Jiangwan Town

Transrapid Maglev: Longyang Road-Pudong International Airport

- **FREE SHUTTLE BUSES**

There are also free shuttle buses from downtown and metro station to SNIEC.